

**TOWNSHIP OF CHATHAM  
TOWNSHIP COMMITTEE MEETING MINUTES  
FEBRUARY 25, 2016**

Mayor Ritter called the special meeting of the Township Committee of the Township of Chatham to order at 7:33 PM.

**Adequate Notice** of this meeting of the Township Committee was given as required by the Open Public Meetings Act as follows: Notice was given to both The Chatham Courier and the Morris County Daily Record on January 8, 2016; notice was posted on the bulletin board in the main hallway of the Municipal Building on January 8, 2016; and notice was filed with the Township Clerk on January 8, 2016.

Mayor Ritter led the Flag Salute.

**Roll Call**

Answering present to the roll call were Committeeman Gallop Committeeman Kelly, Committeewoman Swartz and Deputy Mayor Sullivan. Mayor Ritter participated by conference call.

**Approval of Agenda**

Committeeman Kelly moved to approve the Agenda. Committeewoman Swartz seconded the motion, and it carried unanimously.

**Reports**

Committeeman Kelly reported that the Community Garden Committee had their annual meeting. If anyone is interested in getting a plot, the information is available online. There are currently 15 open plots. Committeeman Kelly also reported that the Open Space Committee recently met. Committeeman Kelly reported that the mild winter has allowed the Public Works Department to catch up with various miscellaneous projects. They have also installed gravel and parking blocks in the parking lot on Spring Street.

Committeeman Gallop reported that he, Administrator Ciccarone, DPW Director Rich Young, Mimi Mehta and Mary Rohe met at the Skate Park recently to assess necessary repairs. Committeeman Gallop noted the issues that have been experienced with the Skatelite material. He also reported that Administrator Ciccarone and Borough Administrator Falzarano are working together to negotiate a new joint recreation agreement.

Committeewoman Swartz reported that the Senior Center Board of Trustees has recently welcomed Joe Contorno as a new trustee. She also reported that the Senior Center has tax preparation assistance available on Thursdays. The Senior Center is also planning a trip to the Princeton University Museum of Art on April 26, 2016. The Chamber of Commerce is conducting networking meetings at Charlie Brown's on the fourth Thursday of every month. The Health Department has been busy with the Madison-Chatham Coalition grant coalition, which is an item on the Consent Agenda.

Deputy Mayor Sullivan reported that the Chatham Township Historical Society hosted a presentation by Pat Wells on the four historical farms and estates in the Township. The next presentation is on March 20<sup>th</sup>, and the topic will be Alexander Hamilton. The Library of the Chathams is preparing for the annual Book Sale, which will be held on March 12<sup>th</sup>. Deputy Mayor Sullivan also noted the passing of Grace Paddon, who played an instrumental role in the formation of the School District of the Chathams.

Mayor Ritter reported that the Communications Committee is working on a video series, beginning with a video featuring Chief Hennelly. The Communications Committee is also working on updates to the Township website. Mayor Ritter also reported that the Green Village Fire Department took delivery of a new fire truck. He also noted that he and Borough Mayor Harris are working together with the League of Municipalities to award a scholarship to a Chatham High School Student, and applications will be received until March 10<sup>th</sup>.

Engineer Ruschke reported that the contractor for the Wickham Woods Drainage Project had to demobilize due to inclement weather. The contractor has requested an extension of the contract, and Engineer Ruschke suggested that the Township Committee wait until the next meeting to entertain the request. He also noted that the contractor has been cooperative, and he will work with them to see that they get mobilized.

**Hearing of Citizens**

Mayor Ritter opened the Hearing of Citizens.

1. Joseph Basralian, 24 Fairfax Terrace, addressed the passing of Grace Paddon, and said that people tend to think too little of the volunteers who have shaped the Township. Mr. Basralian also noted the accomplishments of the Township in the realm of open space. In regard to the proposed reduction in the open space tax, Mr. Basralian said that people should have faith that the Township will be able to achieve its open space goals even with the reduced tax.

Deputy Mayor Sullivan thanked Mr. Basralian for his work as chairman of the Open Space Committee.

Committeeman Kelly said that he is impressed by the work done by the Open Space Committee, and the Township Committee is receptive to their advice.

Committeewoman Swartz thanked Mr. Basralian for his pleasant demeanor.

Mayor Ritter thanked Mr. Basralian for his volunteer work on the Open Space Committee.

2. Lisbeth Bringgaard from the Madison Health Department addressed the Drug Free Communities Grant application that will be submitted by the Borough of Madison and will benefit the Chathams as well. She provided some background on the grant program, as well as on how the Madison-Chatham Coalition differs from the Municipal Alliance.

Seeing no one else coming forward, Mayor Ritter closed the Hearing of Citizens.

**Public Hearing/Final Adoption of Ordinances**

**Ordinance 2016-08**

**ORDINANCE 2016-08  
AN ORDINANCE TO PROVIDE MINIMUM AND MAXIMUM RANGES FOR  
COMPENSATION FOR CERTAIN POSITIONS OF EMPLOYMENT IN THE  
TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY,  
EFFECTIVE JANUARY 1, 2016**

**BE IT ORDAINED** by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, as follows:

Section 1. The following offices and positions of employment in the Township of Chatham in the County of Morris are hereby established and the persons occupying such offices and positions shall be compensated at the rates, or within the ranges, set forth below. Actual compensation, consistent with the salary ranges established herein, is established by Township Resolution.

<b><u>Office or Position of Employment</u></b>	<b><u>Minimum</u></b>	<b><u>Maximum</u></b>
Member of Township Committee	1,200	1,200
Township Administrator	100,000	185,000

Township Clerk/Registrar	40,000	75,000
Deputy Clerk	30,000	60,000
Secretary Bd. Of Health	4,500	10,000
Chief Financial Officer/Treasurer	45,000	100,000
Assistant Treasurer/HR Assistant	15,000	50,000
Administrative Assistant	40,000	60,000
Accounting Clerk	24,000	55,000
Receptionist or Clerk Typist	24,000	55,000
Secretary	24,000	45,000
Chief of Police	125,000	155,000
Emergency Management Coordinator	2,500	10,000
Public Works Manager	90,000	135,000
Director Water Pollution Control	50,000	100,000
Tax Collector/Utility Collector	40,000	75,000
Ass't. Tax & Utility Collector	30,000	50,000
Tax Assessor (Part-time)	15,000	30,000
Ass't. Assessor	22,000	54,000
Escrow Accounting Clerk	3,500	5,000
Director of Recreation and Colony Recreation Center	30,000	45,000
Board Manager Planning/Zoning	5,000	10,000
Planning Board Secretary	\$250 per	meeting
Zoning Board Secretary	\$250 per	meeting
Secretary Environmental Commission	\$150 per	meeting
Construction Office Control Person	40,000	64,000
Construction Official/Building Sub-code Official/Inspector	50,000	91,000
Zoning officer/Deputy Zoning Officer (PT)	2,500	15,000
Fire Sub-code Official/Inspector	10,000	18,500
Fire Prevention Official/Inspector	10,000	19,500
Dog Licensing Clerk	2,000	5,000
Governmental Access TV/Community Bulletin Board Manager	5,000	11,000

Seasonal and Hourly Positions

Pool Manager	15,000	25,000
Assistant Pool Manager	6,000	17,000
Snack Bar Manager	4,600	12,000
Playground Director	4,000	7,000
Swim Team Coach	1,400	3,500
Swim Team Ass't. Coach	500	1,500
Tennis Clinic Manager	1,500	3,000
Lifeguards	7.15 HR	18.00 HR
Gate Attendants	6.50 HR	15.00 HR
Recreation Aides and instructors	6.50 HR	15.00 HR
Laborer	7.15 HR	15.00 HR
Crossing Guards	7.50 HR	30.00 HR
Clerk Typist PT	7.50 HR	17.500 HR
Building Inspector	25.00 HR	45.00 HR
Plumbing Sub-code Official/Inspector	25.00 HR	45.00 HR
Electrical Sub-code Official	25.00 HR	45.00 HR

Section 2. Overtime for eligible employees shall be at the rate of straight time for hours exceeding 35 per week and one and one-half times employee's regular rate of pay for hours exceeding 40 per week.

Section 3. Employees covered by a collective bargaining agreement shall be entitled to compensation as provided in their respective agreements.

Section 4. Salaries provided herein shall be effective January 1, 2016, for those employed with the Township as of the adoption date of the ordinance.

Section 5. When required by law, the Township shall pay at least the minimum wage established for the State of New Jersey.

Section 6. This ordinance shall take effect upon publication as provided by the law.

Mayor Ritter opened the Public Hearing on Ordinance 2016-08.

Seeing none, Mayor Ritter closed the Public Hearing.

Deputy Mayor Sullivan made a motion to adopt Ordinance 2016-08. Committeewoman Swartz seconded the motion.

**Roll call:** Committeeman Gallop, Aye; Committeeman Kelly, Aye; Committeewoman Swartz, Aye; Deputy Mayor Sullivan, Aye; Mayor Ritter, Aye.

Ordinance 2016-09

**ORDINANCE 2016-09**

**AN ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, ESTABLISHING POOL MEMBERSHIP FEES FOR COLONY RECREATION CENTER COMMENCING 2016**

**BE IT ORDAINED** by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that Section 20-1 of the Township Code is hereby amended to read as follows:

1. 20-1 POOL MEMBERSHIP FEES AT THE COLONY RECREATION CENTER.

- a. The following schedule of Colony Recreation Center Fees for Pool Membership is hereby established:

<b>Chatham Township Resident Rates</b>	
Family – includes parent(s) and children under 23 years old	\$450
Couple or single parent and 1 child under 23 years old	\$340
Individual – 14 years and older	\$225
Senior Citizen – 62 or older	\$50
Senior Citizen couple – one must be 62 or older	\$75
Babysitter/nanny/parent helper (must accompany family member)	\$125
Adult twilight daily fee (4:30 P.M. until closing) (Township Residents only)	\$5
<b>Non-Resident Rates</b>	
Family – includes parent(s) and children under 23 years old	\$625
Couple or single parent and 1 child under 23 years old	\$510
Individual – 14 years and older	\$255
Senior Citizen – 62 or older	\$75
Senior Citizen couple – one must be 62 or older	\$100
Babysitter/nanny/parent helper (must accompany family member)	\$140
Daily Guest – accompanied by Member	\$8

No refunds will be made after opening day.

- b. Reduced Fees for Emergency Response Organization Volunteers. Active members of the Chatham Emergency Squad, Green Village Volunteer Fire Department, and Chatham Township Volunteer Fire Department, who are eligible for the Length of Service Award Program (LOSAP), shall be entitled to a fifty (50%) percent reduction in the fee for the appropriate pool membership category listed above.
2. The Township Administrator, in consultation with the Colony Recreation Center liaison, may authorize special promotional events and offer special discounts to promote Colony Recreation Center membership.
3. This ordinance shall take effect as provided by law.

Mayor Ritter opened the Public Hearing on Ordinance 2016-09.  
Seeing none, Mayor Ritter closed the Public Hearing.

Deputy Mayor Sullivan made a motion to adopt Ordinance 2016-09. Committeewoman Swartz seconded the motion.

**Roll call:** Committeeman Gallop, Aye; Committeeman Kelly, Aye; Committeewoman Swartz, Aye; Deputy Mayor Sullivan, Aye; Mayor Ritter, Aye.

**Introduction of Ordinances**

Ordinance 2016-10

**ORDINANCE 2016-10**  
**AN ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, AMENDING THE PROVISIONS FOR THE FUNDING OF OPEN SPACE ACQUISITION**

**WHEREAS**, the Township Committee of the Township of Chatham wishes to reduce the tax levy for the contribution to the Open Space Reserve as set forth at Chapter 2, Article VIII, Section 2-75, Open Space Trust Fund for the tax year 2016;

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, that the Revised General Ordinances of the Township of Chatham, are amended to provide for modifications to Chapter II, Subsection 2-75.2, Funding of the Reserve for Open Space Acquisition, as follows:

**1. 2-75.2 Funding of the Reserve for Open Space Acquisition.**

The Reserve for Open Space Acquisition shall be funded through the dedication to the fund of an amount of one-half (\$.005) cent per one hundred (\$100.00) dollars of assessed valuation for the tax levy for the year 2016. The Reserve shall also be permitted to accept donations and testamentary bequests. The funds accumulated within the Reserve may be utilized for the acquisition of land, easements, or development rights in land within the Township, including use for active and passive recreation, the development and maintenance of municipal properties to be used for active and passive recreation, or as a down payment for the issuance of bonds for the same purposes at the discretion of the Township Committee. Any and all interest accruing on said funds shall be placed into the Reserve for Open Space Acquisition. Unless the Township Committee takes further action, the annual tax levy for the Reserve for Open Space Acquisition shall return to two (\$.02) cents per hundred (\$100.00) dollars of assessed valuation commencing with the tax levy for the year 2017.

**2.** All other provisions of Chapter II, Article VIII, Section 2-75, shall remain unchanged.

**3.** This ordinance shall take effect as provided by law.

Administrator Ciccarone provided some background on the open space tax. Committeeman Gallop spoke in favor of having the tax remain at \$0.02 per \$100 assessed value to replenish the open space trust fund. Administrator Ciccarone said that the proposed rate would allow the Township to meet its obligations, and he does not believe that there is a need to rebuild the fund. Committeeman Gallop said that he supported reducing the tax in years when the economy was hurting, but as the economy improves he thinks that the fund should be replenished. Deputy Mayor Sullivan said that the Township has bonding as an option if a property becomes available. Mayor Ritter spoke in favor of the ordinance as proposed. Committeeman Kelly said that having a dedicated pool of money could affect the Township's decision to purchase a property. He also said that there is a philosophy that capital expenditures should be paid by those benefitting from the purchase rather than being paid for in advance. With bonding as an option, Committeeman Kelly said that he can support the open space tax reduction. Committeewoman Kelly said that economic times are not necessarily improving.

Committeeman Kelly moved to introduce Ordinance 2016-10. Committeewoman Swartz seconded the motion.

**Roll call:** Committeeman Gallop, Nay; Committeeman Kelly, Aye; Committeewoman Swartz, Aye; Deputy Mayor Sullivan, Aye; Mayor Ritter, Aye.

Public Hearing for Ordinance 2016-10 will be scheduled for March 10, 2016.

**Introduction of the 2016 Budget**

**RESOLUTION 2016-062  
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING  
2016 MUNICIPAL BUDGET**

**BE IT RESOLVED** of the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2016.

**GENERAL REVENUE**

Surplus Anticipated	\$ 3,100,000.00
Miscellaneous Revenue Anticipated	\$ 2,597,520.86
Receipts from Delinquent Taxes	\$ 450,000.00
Library Levy	\$ 1,041,259.47
Amount to be Raised by Taxation for Municipal Purposes	<u>\$ 8,164,139.50</u>

Total Revenues \$ 15,352,919.83

**GENERAL APPROPRIATIONS**

Operation Including Contingent (within cap)	\$ 9,859,284.00
Deferred Charges & Statutory	
Expenditures- Municipal (within cap)	\$ 1,156,240.00
Operations (outside cap)	\$ 203,553.86
Joint Library	\$ 1,041,259.47
Capital Improvements	\$ 628,000.00
Municipal Debt Service	\$ 1,050,566.98
Deferred Charges	\$ 30,000.00
Reserve for Uncollected Taxes	<u>\$ 1,384,015.52</u>
Total Appropriations	\$ 15,352,919.83

**BE IT FURTHER RESOLVED** that said Budget be published in the Chatham Courier in the issue of March 3, 2016.

The Governing Body of the Township of Chatham does hereby approve the following as the

Budget for the year 2016:

<b>Ayes:</b>	<b>Nays:</b>	<b>Abstain:</b>	<b>Absent:</b>
Ritter			
Sullivan			
Gallop			
Kelly			
Swartz			

Notice is hereby given that the within budget is a true copy of the budget approved by resolution of the governing body on the 25<sup>th</sup> day of February, 2016.

A Hearing on the Budget and Tax Resolution will be held at the Municipal Building on March 24, 2016 at 7:30 P.M. at which time and place objections to said Budget and Tax Resolution for the year 2016 may be presented by taxpayers or other interested persons.

Administrator Ciccarone gave a budget presentation. He addressed the amount of cap bank available for 2016. The proposed tax levy for 2016 is \$8.1 million. Administrator Ciccarone provided highlights in both revenues and appropriations. He also noted that the municipal purpose tax rate for 2016 is less than the 2005 tax rate. Administrator Ciccarone also addressed the taxes that are assessed by the School District and the County, as well as the Township's tax obligation to the Library of the Chathams.

Mayor Ritter thanked Administrator Ciccarone for the presentation, and noted that the budget reflects the Township's conservative approach to fiscal matters.

Engineer Ruschke asked if the Safe Routes to School Grant should be increased in the budget, now that the State has agreed to fund the design portion of the project. Administrator Ciccarone said that the Township needs to receive the award letter before that revenue and appropriation can be made, and the budget will be amended accordingly once that letter is received.

Committeewoman Swartz moved to pass Resolution 2016-062 to introduce the 2016 Municipal Budget. Deputy Mayor Sullivan seconded the motion.

**Roll call:** Committeeman Gallop, Aye; Committeeman Kelly, Aye; Committeewoman Swartz, Aye; Deputy Mayor Sullivan, Aye; Mayor Ritter, Aye.

**Consent Agenda**

**RESOLUTION 2016-063  
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,  
ACKNOWLEDGING RECEIPT OF REPORTS**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham that the following monthly reports of departments be acknowledged as received:

Tax Collector – January, 2015 Annual Report  
Construction Official – January  
CFO – January  
Police Department – January  
Fire Official – October, November, December, Annual Report

**RESOLUTION 2016-064**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM**  
**APPROVING MINUTES OF MEETINGS**

**BE IT RESOLVED** that the Township Committee of the Township of Chatham acknowledges receipt of and approves the minutes of the Township Committee meeting held on February 4, 2016.

**RESOLUTION 2016-065**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN**  
**THE COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING AN INTERLOCAL**  
**AGREEMENT WITH THE TOWNSHIP OF MILLBURN AND TOWNSHIP OF LIVINGSTON**  
**FOR ANIMAL CONTROL SERVICES**

**WHEREAS**, the Township of Chatham desires to enter into an Interlocal Services Agreement, copy of which is attached hereto, for animal control services from the Township of Millburn and the Township of Livingston; and

**WHEREAS**, the Agreement is in full compliance with the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chatham, in the County of Morris and State of New Jersey, that the Township Committee of the Township of Chatham hereby approves the Interlocal Services Agreement with the Township of Millburn and the Township of Livingston for animal control services; and

**BE IT FURTHER RESOLVED** that this agreement shall be effective as of January 1, 2016 and extend for a period of two years or until such time as the Township notifies the Township of Millburn and the Township of Livingston in writing, 60 days in advance, of the date the Township no longer requires these services; and

**BE IT FURTHER RESOLVED** that the Mayor is hereby authorized to sign the attached Agreement; and

**BE IT FINALLY RESOLVED** that a copy of the Resolution and the Agreement for Interlocal Services be sent to the Township of Millburn and the Township of Livingston for their approval and signature.

This Resolution shall take effect immediately.

**RESOLUTION 2016-066**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN**  
**THE COUNTY OF MORRIS, STATE OF NEW JERSEY, REFUNDING OVERPAYMENT OF**  
**TAXES**

**WHEREAS**, an overpayment of property taxes or sewer utility fees has been made for the following properties; and

**WHEREAS**, the Tax Collector has recommended the refund of such overpayment,

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chatham that the following refunds be made:

<u>BLOCK</u>	<u>LOT</u>	<u>NAME &amp; ADDRESS</u>	<u>AMOUNT</u>
89	23	Roltsch, Cori & September Davis 2212 Grayson Road McKinney, TX 75070  Former owners of 176 Lafayette Avenue Chatham Township, NJ	\$2,868.19 2 <sup>nd</sup> quarter 2011
62	11	Wignarajan, K. R., MD & Violet L. 875 Kennedy Boulevard Bayonne, NJ 07002	\$4,525.07 3 <sup>rd</sup> quarter 2011



		Former owners of 47 Huron Drive Chatham Township, NJ	
38	1	<p>Rosato, Frank &amp; Joette 12 Johnson Drive Chatham, NJ 07928</p> <p><b>REFUND CHECK TO:</b> CoreLogic Attn: Refunds Dept. Mail Code: DFW 1-3 1 Corelogic Drive Westlake, TX 76262</p> <p>Payment should have been paid to Phillipsburg, NJ tax office for: Dawn M. Margeson 1210 Railroad Avenue Phillipsburg, NJ 08865</p>	<p>\$2,541.28 1<sup>st</sup> quarter 2016</p>

**RESOLUTION 2016-067**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM**  
**REQUESTING MADISON BOROUGH TO APPROVE AN APPLICATION FOR THE DRUG**  
**FREE COMMUNITIES GRANT**

**WHEREAS**, The Madison/Chatham Coalition for A Healthy Community (MCCHC) has met all requirements to apply for the \$125,000 Drug Free Communities (DFC) Grant on behalf of Madison and The Chathams; and

**WHEREAS**, this coalition will function to minimize and prevent substance abuse in our communities; and

**WHEREAS**, the grant will run from September 30, 2016 through September 29, 2017 and will be renewable for up to nine (9) additional years, to off-set the costs associated with the coalition; and

**WHEREAS**, there is a 100% match requirement that will be met through existing resources and in-kind donations and will not require additional funds from any of the involved communities; and

**WHEREAS**, additional resources will need to be included in the Madison Department of Health's budget, not to exceed \$125,000, which will be reimbursed by way of a grant should the application be successful.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Chatham in the County of Morris in the State of New Jersey to recommend and support the Madison Borough governing body to approve that the Madison Chatham Coalition and Madison Health Department make application for the \$125,000 Drug Free Communities grant.

**BE IT FURTHER RESOLVED** that this Resolution shall become effective immediately upon passage.

**RESOLUTION 2016-068**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM**  
**APPROVING FIRE DEPARTMENT MEMBERSHIPS**

**WHEREAS**, the Township of Chatham has designated the Green Village Volunteer Fire Department and the Chatham Township Volunteer Fire Department as the official fire companies for the Township; and

**WHEREAS**, members of both departments are eligible for membership in N.J. State Firemen's Association as provided by applicable law; and

**WHEREAS**, in order to become members of the association, the Township is required to certify that each applicant is an active member of the respective Fire Department;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that the following named individual has been admitted to active membership in the respective department as approved by the Township Committee.

**NAME**

**FIRE DEPARTMENT**

William C. Sherlund

Green Village Fire Department

Giovanni J. Casale

Green Village Fire Department

**RESOLUTION 2016-069**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM  
APPROVING SEWER CONNECTION FOR 134 CHATHAM STREET**

**WHEREAS**, the Township Engineer has certified that all applications requirements for 134 Chatham Street, Block 93, Lot 5.02 including the payment of the administrative review fee have been met and that sewer capacity is available; and

**WHEREAS**, in a memorandum dated February 18, 2016 the Township Engineer outlined various conditions for the approval of a sewer connection for 134 Chatham Street, Block 93, Lot 5.02;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chatham that it hereby, approves the issuance of a sanitary sewer permit for 134 Chatham Street, Block 93, Lot 5.02 subject to the conditions set forth by the Township Engineer.

**RESOLUTION 2016-070  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN THE COUNTY OF  
MORRIS, STATE OF NEW JERSEY, RELEASING DEVELOPER ESCROW ACCOUNT  
AND/OR PERFORMANCE BOND BALANCES**

**WHEREAS**, developers are required to deposit monies with the Township for the purposes of offsetting Township professional costs to review plans or to inspect approved development and for the purpose of ensuring the satisfactory completion of public or private improvements; and

**WHEREAS**, these deposited monies, following all necessary withdrawals to cover Township expenses or costs, may be released upon satisfactory completion of work, receipt of review board decisions, or completion of guaranteed work, upon passage of a Township resolution authorizing such release.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chatham that the following guarantee amount or account balances, with interest adjustments as prescribed by state and local laws, may be released to the depositor of record:

<u>NAME</u>	<u>Project</u>	<u>A/C NUMBER</u>	<u>AMOUNT</u>
Michael & Katie Warren 23 Susan Drive Chatham, NJ 07928	PERFBND 15-20-20	7763179726	\$10,000.00 Plus Interest

**RESOLUTION 2016-071  
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING ONE-DAY  
SPECIAL PERMIT FOR LIQUOR LICENSE**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham that the following permit for a One-Day Liquor License is hereby approved:

<u>Name of Organization</u>	<u>Dates of Social Affair</u>	<u>Place where Affair will be held</u>
Chatham Education Foundation	April 1, 2016	Fairmount Country Club 400 Southern Blvd. Chatham, NJ 07928

Committeeman Kelly moved to approve the Consent Agenda. Committeewoman Swartz seconded the motion.

**Roll call:** Committeeman Gallop, Aye; Committeeman Kelly, Aye; Committeewoman Swartz, Aye; Deputy Mayor Sullivan, Aye; Mayor Ritter, Aye.

**Hearing of Citizens**

Mayor Ritter opened the Hearing of Citizens.  
There being no public comment, Mayor Ritter closed the Hearing of Citizens.

**Executive Session**

**RESOLUTION 2016-P-04  
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, AUTHORIZING  
CONFERENCE OF THE TOWNSHIP COMMITTEE WITH THE PUBLIC EXCLUDED**

**WHEREAS, N.J.S.A. 10:4-12 of the Open Public Meetings Act permits the exclusion of the public from a meeting in certain circumstances; and**

**WHEREAS, the Township Committee of the Township of Chatham is of the opinion that such circumstances presently exist.**

**NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:**

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
  - a. Contract Negotiations – Interlocal Services Agreement to Retain Joint Counsel
  - b. Personnel – Retaining Joint Counsel related to the Pilgrim Pipeline Project
  - c. Personnel – Construction Office Control Person/Bd. Manager
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will come back into Regular Session and may take further action.
5. This Resolution shall take effect immediately.

Mayor Ritter announced that the Township Committee anticipates taking formal action following Executive Session.

Committeeman Kelly moved to pass Resolution 2016-P-04 to enter Executive Session at 8:56 PM. Committeeman Gallop seconded the motion.

**Roll call:** Committeeman Gallop, Aye; Committeeman Kelly, Aye; Committeewoman Swartz, Aye; Deputy Mayor Sullivan, Aye; Mayor Ritter, Aye.

The Township Committee returned to open session at 9:42 PM.

**RESOLUTION 2016-072**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**CHATHAM APPOINTING MARGARET SMITH TO THE POSITION OF**  
**CONSTRUCTION OFFICE CONTROL PERSON & BOARD MANAGER**

**BE IT RESOLVED, by the Township Committee of the Township of Chatham that Margaret Smith is hereby appointed to the position of Construction Office Control Person & Board Manager at an annual salary of \$52,000 effective March 16, 2016.**

Committeeman Kelly moved to pass Resolution 2016-172. Committeeman Gallop seconded the motion.

**Roll call:** Committeeman Gallop, Aye; Committeeman Kelly, Aye; Committeewoman Swartz, Aye; Deputy Mayor Sullivan, Aye; Mayor Ritter, Aye.

Committeeman Gallop moved to adjourn at 9:44 PM. Committeeman Kelly seconded the motion, and it carried unanimously.

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Gregory J. LaConte  
Township Clerk